

## Jefferson National Firm Billing Agreement

Use this form to provide advisory fee billing instructions to Folio Institutional for assets held with Jefferson National.

## Instructions

- 1. Complete all fields on this form for your firm. If you wish to change your firm settings, complete this form again specifying the new settings and resubmit it.
- 2. Once signed, submit this form to us:

**Scan and Email** support@folioinstitutional.com

Fax 703-649-6288

U.S. Mail
Folio Institutional

8180 Greensboro Drive, 8th Floor McLean, VA 22102

If you need assistance, call us at 1-888-485-3456.

## **Billing Instructions**

Read the important information below about the billing process for assets held with Jefferson National, and then complete the Advisor Fee section below.

- The asset based advisor fee charged on assets with Jefferson National can be different than the rate charged on assets held at
  Folio Institutional, and may be set to zero. Regardless of the rate you set for your fees, Folio Institutional will charge our asset
  based service fees and non-asset based service fees for client assets with Jefferson National. Jefferson National will not collect
  fees from or remit payments to Folio Institutional.
- 2. Folio Institutional will debit the client's Folio Institutional account and transfer funds from it to the Advisor Firm House Account.
- 3. The asset based fee billing schedule (forward or arrears), frequency (monthly or quarterly), and method (wrapped or unwrapped) on accounts with Jefferson National will be the same as for the advisor firm's accounts held at Folio Institutional.
- 4. The asset based advisor fee for assets with Jefferson National will be the same amount for all of the accounts with Jefferson National for your firm, and will be the same for each client regardless of the asset level in the account (i.e., tiered and tapered billing are not supported).
- 5. If you wish to bill fees in addition to the asset based advisor fees set for your firm, complete and submit a new Billing Upload Form every billing cycle to specify additional charges for specific customer accounts with Jefferson National.
- 6. If you wish to bill custom fee amounts for your clients instead of a single asset based fee, complete and submit a custom Billing Upload Form for every billing cycle for all of your client accounts with Jefferson National.

## **Advisor Fee**

| Basis point fee per year to be charged on to client assets held with Jefferson National:  |
|---|
| Check here if you will provide a custom billing upload or charge fees directly from the Annuity instead of charging asset based |
| advisory fees on the Folio Institutional platform.  |

I, the undersigned authorized representative of the advisor/broker firm noted below, hereby agree to the billing terms set out above.

|                  | Advisor/Broker Firm Name      | Firm's Folio Institutional House Account Number |                   |  |
|------------------|-------------------------------|---|-------------------|--|
| Firm Information | Firm Representative Name      | Firm Representative Title                       |                   |  |
|                  | Firm Representative Signature |   | Date (mm/dd/yyyy) |  |
|                  | X                             |   | / /               |  |

| FOLIO USE ONLY                                      |                                 |   |                   |  |  |
|---|---------------------------------|---|-------------------|--|--|
| Agreed to and Accepted by FOLIOfn Investments, Inc. | Folio Institutional Service Fee | Basis points per year assessed on accounts. |                   |  |  |
|   | Printed Name                    | Title                                       |                   |  |  |
|   | Authorized Signature            |   | Date (mm/dd/yyyy) |  |  |
|   | x                               |   | / /               |  |  |



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